

Faculty of Medicine / HEALTH CARE /

Course:				
Course ID	Course status	Semester	ECTS credits	Lessons (Lessons+Exercises+Laboratory)
13998	Mandatory	3	4	2+1+0
Programs	HEALTH CARE			
Prerequisites	No conditionality			
Aims	The objectives of the course are to familiarize students with the principles of management in the health care system with the adoption of modern types of business communication, the way of organization and the functions of health care institutions.			
Learning outcomes	Acquisition of new theoretical knowledge, improvement of communication skills, as well as professional communication skills in healthcare management. Understanding the ways and importance of communication within the healthcare team. Analyzing the specifics of the concept of health services, new technologies in health institutions and protocols in health legislation			
Lecturer / Teaching assistant	Doc.dr Safet Lješnjanić			
Methodology	Regular attendance of classes, exercises, preparation of a seminar paper, colloquium			
Plan and program of work				
Preparing week	Preparation and registration of the semester			
I week lectures	Introduction to communication, communication competence, types of communication			
I week exercises	Introduction to communication, communication competence, types of communication			
II week lectures	Verbal communication, Special types of communication, Applied communication			
II week exercises	Verbal communication, Special types of communication, Applied communication			
III week lectures	Intercultural communication, Mass and media communication			
III week exercises	Intercultural communication, Mass and media communication			
IV week lectures	Public relations, Characteristics of a PR manager			
IV week exercises	Public relations, Characteristics of a PR manager			
V week lectures	Communication difficulties. Multimedia communication			
V week exercises	Communication difficulties. Multimedia communication			
VI week lectures	Business communication, Business conversation			
VI week exercises	Business communication, Business conversation			
VII week lectures	Colloquium			
VII week exercises	Colloquium			
VIII week lectures	Leadership and management in nursing			
VIII week exercises	Leadership and management in nursing			
IX week lectures	Leadership, Nursing Service Organization			
IX week exercises	Leadership, Nursing Service Organization			
X week lectures	Ethical elements of leadership, Development of health services in the world and in our country.			
X week exercises	Ethical elements of leadership, Development of health services in the world and in our country.			
XI week lectures	Organization, function and tasks of health institutions			
XI week exercises	Organization, function and tasks of health institutions			
XII week lectures	Formation of health institutions, Medical Chamber			
XII week exercises	Formation of health institutions, Medical Chamber			
XIII week lectures	Development concept of health services, New technologies in health institutions			
XIII week exercises	Development concept of health services, New technologies in health institutions			
XIV week lectures	Development of health insurance. Health legislation			

XIV week exercises	Development of health insurance. Health legislation					
XV week lectures	The role and importance of the masters nurse in management in the health system of Montenegro					
XV week exercises	The role and importance of the masters nurse in management in the health system of Montenegro					
Student workload	85.33 hours (classes and final exam) + 10.66 hours (preparation) + 24 hours (supplementary work)					
Per week			Per semester			
4 credits x 40/30=5 hours and 20 minuts 2 sat(a) theoretical classes 0 sat(a) practical classes 1 excercises 2 hour(s) i 20 minuts of independent work, including consultations			Classes and final exam: 5 hour(s) i 20 minuts x 16 =85 hour(s) i 20 minuts Necessary preparation before the beginning of the semester (administration, registration, certification): 5 hour(s) i 20 minuts x 2 =10 hour(s) i 40 minuts Total workload for the subject: 4 x 30=120 hour(s) Additional work for exam preparation in the preparing exam period, including taking the remedial exam from 0 to 30 hours (remaining time from the first two items to the total load for the item) 24 hour(s) i 0 minuts Workload structure: 85 hour(s) i 20 minuts (cources), 10 hour(s) i 40 minuts (preparation), 24 hour(s) i 0 minuts (additional work)			
Student obligations			Regular attendance of classes, exercises, preparation of a seminar paper, colloquium			
Consultations						
Literature			Nada Kostić: Management in healthcare, Belgrade 2005; P. Dovijanić: Organization of health activities and institutions, Belgrade 1995			
Examination methods			Class attendance: 10 points, Exercises 10, Colloquium 30 points; Final exam (oral) up to 50 points. Grade: A passed exam means a cumulative score of 50 points or more.			
Special remarks						
Comment						
Grade:	F	E	D	C	B	A
Number of points	less than 50 points	greater than or equal to 50 points and less than 60 points	greater than or equal to 60 points and less than 70 points	greater than or equal to 70 points and less than 80 points	greater than or equal to 80 points and less than 90 points	greater than or equal to 90 points