

Faculty of Philosophy / PEDAGOGY / Methodology applied by school pedagogue I

Course:	Methodology applied by school pedagogue I			
Course ID	Course status	Semester	ECTS credits	Lessons (Lessons+Exercises+Laboratory)
4592	Mandatory	1	5	3+2+0
Programs	PEDAGOGY			
Prerequisites	No conditions to sign in and listen to the subjects.			
Aims	To introduce the content, obligations and tasks of the school pedagogues work to the students as well as a direct application of concepts, approaches and the models of work and communication. To make a pedagogue be able for a direct work in practice – at school and preschool institution.			
Learning outcomes	- After the completion of which students will be able to: - Correctly interpret profession school counselor and describe its competences necessary for the performance of an educational-educational institution; - Differ areas of work of a school pedagogist and mentions the characteristic activities within them; - Explain the basic functions of labor school educators and their impact on the development of school educational activities; - Identify and application procedures of planning and programming of its work in schools; - Analyze the participation of educators in the planning, implementation and evaluation of educational work at the school facility and assess the possibilities for their improvement; - Explain the specifics of the work and establish a cooperation of school educators with different school subjects: teachers, students and parents and provide for concrete forms and methods of assistance and support to these entities.			
Lecturer / Teaching assistant	Mr Stanica Marković and mr Milica Jaramaz			
Methodology	Lectures and debates. Preparing an essay on the given theme consisting of an area of the subject content. To study for written exams and the final exam.			
Plan and program of work				
Preparing week	Preparation and registration of the semester			
I week lectures	Introduction, preparation for the work and introduction of the program.			
I week exercises	Planning of students' obligations during the semester. Agreeing on the method for both essay writing and its presentation.			
II week lectures	Profession – a school pedagogue and his/her basic competences.			
II week exercises	Working on the previously prepared materials (failures of the work of a school pedagogue; successful and unsuccessful pedagogue; when and why are school pedagogues criticized; what a school pedagogue shouldn't be like).			
III week lectures	Work fields of the school pedagogue and characteristic jobs.			
III week exercises	Analysis of the activities of a school pedagogue within each of the working areas with a review of the official professional associates' working Program.			
IV week lectures	The basic school pedagogue's functions (operational, study – analytical, informational, instructive, advisory, reserach, normative).			
IV week exercises	Analysis of the basic roles of a school pedagogue. Examples from practice.			
V week lectures	Planning and programming the school pedagogue's work (types of planning and making school plans as well as a pedagogue's plan.			
V week exercises	Analysis of the copies of school pedagogue's yearly and monthly plan.			
VI week lectures	Methods and techniques of the school pedagogue's work.			
VI week exercises	Students draft a monthly plan of a school pedagogue individually or in smaller groups. They present their plans and discuss about them.			
VII week lectures	Work to improve the educational process.			
VII week exercises	Essay presentation. Synthesis of curriculum for the first mid-term exam.			
VIII week lectures	The First test / The colloquium.			
VIII week exercises	Analysis of the results achieved on the first mid-tem exam. Essay presentation.			
IX week lectures	Methods, techniques and procedures of monitoring and evaluation of the educational process (the observation terms and supervising of the educational work; intstruments for the school pedagogue's work...).			

IX week exercises	Instruments used for the work of a school pedagogue- analysis of the most frequently used instruments by a school pedagogue.					
X week lectures	Cooperation of the school pedagogue with teachers.					
X week exercises	Analysis of the basic ways of school pedagogue's work with teachers. Examples from practice.					
XI week lectures	The work of the school pedagogue with students.					
XI week exercises	Discussion about the reasons of students' failures in school and about the key elements of the failures. Working on the previously prepared materials - The list for diagnosing the chain of reasons for students' failure.					
XII week lectures	Concepts and modalities of the advisory pedagogical work.					
XII week exercises	Working on the previously prepared materials - Rules and instructions needed for an advisory conversation.					
XIII week lectures	The school pedagogue in cooperation with parents.					
XIII week exercises	Traditional and modern ways of cooperation with parents. Particular examples.					
XIV week lectures	Research – action function of the school pedagogue.					
XIV week exercises	Essay presentation. Synthesis of curriculum for the second mid-term exam.					
XV week lectures	The Second test / The colloquium.					
XV week exercises	Analysis of the results achieved on the second mid-term exam. Essay presentation.					
Student workload	Weekly: 5 credits x 40/30 = 6 hours and 40 min. Structure: 3 hours of lecture; 2 hours of exercises; 1 hour and 40 min of individual work, including consultations.					
Per week			Per semester			
5 credits x 40/30=6 hours and 40 minuts 3 sat(a) theoretical classes 0 sat(a) practical classes 2 excercises 1 hour(s) i 40 minuts of independent work, including consultations			Classes and final exam: 6 hour(s) i 40 minuts x 16 =106 hour(s) i 40 minuts Necessary preparation before the beginning of the semester (administration, registration, certification): 6 hour(s) i 40 minuts x 2 =13 hour(s) i 20 minuts Total workload for the subject: 5 x 30=150 hour(s) Additional work for exam preparation in the preparing exam period, including taking the remedial exam from 0 to 30 hours (remaining time from the first two items to the total load for the item) 30 hour(s) i 0 minuts Workload structure: 106 hour(s) i 40 minuts (courses), 13 hour(s) i 20 minuts (preparation), 30 hour(s) i 0 minuts (additional work)			
Student obligations			Students are required to attend the lectures, take part in debates and do two tests. Students prepare an essay and participate in the debate after the essay presentation.			
Consultations			Tuesday,10.45			
Literature			1. Jurić, V. (2004). Metodika rada školskog pedagoga. Zagreb: Školska knjiga. 2. Damjanović, R. (2013). Rad školskog pedagoga. Podgorica: Zavod za udžbenike i nastavna sredstva. 3. Mandić, P. i Vilotijević, M. (1978). Programiranje rada škole. Sarajevo:			
Examination methods			Evaluated are: - Two tests with 20 points (Total 40 points); - Regular attendance at lectures and students excellent work 3 points; - Essay 7 points; - The Final exam 50 points. - The poll degree is for getting 55 points at least.			
Special remarks						
Comment			The realization plan of the teaching program according to thematic units and terms the students will get at the beginning of the semester.			
Grade:	F	E	D	C	B	A
Number of points	less than 50 points	greater than or equal to 50 points and less than 60 points	greater than or equal to 60 points and less than 70 points	greater than or equal to 70 points and less than 80 points	greater than or equal to 80 points and less than 90 points	greater than or equal to 90 points