

Faculty of Philosophy / TEACHER`S EDUCATION / Teaching Practice I

Course:	Teaching Practice I			
Course ID	Course status	Semester	ECTS credits	Lessons (Lessons+Exercises+Laboratory)
10394	Mandatory	3	2	1+1+0
Programs	TEACHER`S EDUCATION			
Prerequisites	There are no prerequisites for registering and attending the course.			
Aims	Introducing students to: the organization of work and life in the school, the management style of the school, the work of the schools professional bodies, and the duties of teachers, school documentation and the proper and regular way of managing it, laws, regulations, and rules regulating the schools operation, various forms of teaching and extracurricular activities, the curriculum of the elementary school in the first two cycles of primary school.			
Learning outcomes	After the student passes this exam, he will be able to: Understand and explain the organization of work in the school. Explain the work of individual governing bodies in the school and understand the legal and other regulations regarding the schools operation. Properly manage school documentation. Understand the school curriculum. Understand the yearly, monthly, weekly, and daily work plans of teachers. Understand curricular and extracurricular activities and actively participate in their implementation.			
Lecturer / Teaching assistant	Prof. dr Veselin Miacnovic, Milica Draskovic, prof.			
Methodology	Practical lectures and discussions, individual activities, and student engagement in school, independent work, monitoring of school documentation, and completion of homework assignments, consultations, ongoing knowledge assessment, observations.			
Plan and program of work				
Preparing week	Preparation and registration of the semester			
I week lectures	Introduction to the general and specific organization of the school (school visit).			
I week exercises	Introduction to the general and specific organization of the school (school visit).			
II week lectures	Introduction to the cultural and public activities of the school			
II week exercises	Introduction to the cultural and public activities of the school (school visit).			
III week lectures	Understanding the management style of the school, the work of professional and other bodies of the school			
III week exercises	Understanding the management style of the school, the work of professional and other bodies of the school			
IV week lectures	Understanding the duties of teachers			
IV week exercises	Understanding the duties of teachers (school visit).			
V week lectures	Familiarization with school documentation (correct and regular documentation management)			
V week exercises	Familiarization with school documentation (correct and regular documentation management).			
VI week lectures	Understanding the laws, regulations, and rules that govern the activities of elementary schools			
VI week exercises	Understanding the laws, regulations, and rules that govern the activities of elementary schools. Writing the school practice journal.			
VII week lectures	Colloquium I			
VII week exercises	Evaluation of the school practice journal.			
VIII week lectures	Writing the school practice journal.			
VIII week exercises	Curriculum and program of the elementary school			
IX week lectures	Yearly, monthly, weekly, and daily work plans			
IX week exercises	Yearly, monthly, weekly, and daily work plans			
X week lectures	Regular teaching work. Attendance in regular classes			
X week exercises	Regular teaching work. Attendance in regular classes			
XI week lectures	Additional teaching work. Attendance in additional classes			
XI week exercises	Additional teaching work. Attendance in additional classes			

XII week lectures	Supplementary teaching work. Attendance in supplementary classes					
XII week exercises	Supplementary teaching work. Attendance in supplementary classes					
XIII week lectures	Colloquium II					
XIII week exercises	Evaluation of observations after attending regular, additional, and supplementary classes.					
XIV week lectures	Familiarization with extracurricular activities at school					
XIV week exercises	Attendance in extracurricular activities at school.					
XV week lectures	Final exam					
XV week exercises	Summarizing results					
Student workload						
Per week			Per semester			
2 credits x 40/30=2 hours and 40 minuts 1 sat(a) theoretical classes 0 sat(a) practical classes 1 excercises 0 hour(s) i 40 minuts of independent work, including consultations			Classes and final exam: 2 hour(s) i 40 minuts x 16 =42 hour(s) i 40 minuts Necessary preparation before the beginning of the semester (administration, registration, certification): 2 hour(s) i 40 minuts x 2 =5 hour(s) i 20 minuts Total workload for the subject: 2 x 30=60 hour(s) Additional work for exam preparation in the preparing exam period, including taking the remedial exam from 0 to 30 hours (remaining time from the first two items to the total load for the item) 12 hour(s) i 0 minuts Workload structure: 42 hour(s) i 40 minuts (cources), 5 hour(s) i 20 minuts (preparation), 12 hour(s) i 0 minuts (additional work)			
Student obligations			Students are required to attend school practice, actively participate in various forms of educational activities in the school, write, submit, and justify their observations about the school practice, actively participate in discussions, take two quizzes according to the semester plan. Also, they are obligated to conduct observations and carry out all planned activities.			
Consultations			Wednesday 2:00 PM – 3:30 PM (Room 102)			
Literature			Curriculum and program from 1st to 6th grade of elementary school (https://www.gov.me/zzs/predmetni-programi/osnovno-obrazovanje-i-vaspitanje) Laws, regulations, and rules governing the activities of elementary schools Accompanying pedagogical documentation of the school (Main register, Class register, Report card, etc.)			
Examination methods			Students are graded based on: School practice journal worth 5 points Regular attendance and active participation in school practice worth 5 points Two quizzes (in the form of reports) each worth 15 points (total 30 points) Practical activity in managing pedagogical documentation worth 10 points Final exam worth 50 points. A passing grade is obtained if a cumulative total of at least 50 points is achieved.			
Special remarks						
Comment						
Grade:	F	E	D	C	B	A
Number of points	less than 50 points	greater than or equal to 50 points and less than 60 points	greater than or equal to 60 points and less than 70 points	greater than or equal to 70 points and less than 80 points	greater than or equal to 80 points and less than 90 points	greater than or equal to 90 points